

STUDENTS-PARENTS RELATIONSHIP POLICY

The Policy on parents' relation is aimed at guiding parents of students in the college on the acceptable norms in which they can interact with the school and their children while in the school.

This policy shall be implemented by all staff, monitored and reviewed by the top management team and approved by the proprietor of the school.

1. After admission, parents are to submit the acceptance form of their children or wards to indicate interest in admission. A sum of fifty thousand naira (N50,000) shall be paid as acceptance fee which also serves as part payment of students' school fees.
2. Parents should present the tellers of their children's fees for clearance on the date of resumption.
3. No parent shall be allowed to convey his/her children/wards to the hostels. The school shall arrange for the transport of students and their luggage within the premises.
4. Parents who have issues to raise concerning any of the school staff, should address it through any of the following Parents' Relation contacts
alazharinternlcollege@gmail.com, 07030284779, 07060846621, 07068755131, 08025013503
5. Parents who have children or wards in the hostel can contact them only through the hostel father (08164273022) or hostel mother (08108925147). Such calls can only be made between 4pm and 6pm all weekdays and 8am to 9.30am on Saturdays and Sundays.
6. Posting a call to your children or wards during the school hours is highly discouraged. Any issue at such times can be addressed to the Schools' Admin (07030284779), Principal (07060846621), Head Teacher (07068755131) and Head Tahfizul Quran (). Putting calls through any staff other than those specified is highly discouraged.
7. Parents willing to seek extra coaching for their children on their areas of weakness should write formally to the Proprietor through the school management. Such parent may be charged for the extra services.
8. Parents should not keep money with their children or wards. All pocket money should be paid to the receiving staff on resumption day. This should be duly signed for.
9. Visiting days remain the second Saturday of every month ONLY. Parents are not allowed to visit their children any other days.
10. No parent shall be allowed to pick his/her child/children until the last day of the term except on referral cases of ill-health.
11. Parents sending someone to pick their children or ward on their behalf should contact the school management at least 24 hours before the date of departure for any vacation. Such person should present a valid ID card for clearance before the child can be released.

12. In the case of emergency, the parent must call the Principal (07060846621) or the Schools' Administrators (07030284779) with their registered phone numbers with the school.
13. Parents should ensure that their children do not bring home any item not provided by them or by the school.
14. Parents can see their children or wards during class ONLY on open days (between 9am - 12 noon)

AL-AZHAR INTERNATIONAL COLLEGE